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Subject: Special Accounts Senior Management Committee: Final Meeting Notes and Action Items

Date: Monday, January 25, 2010 9:11:19 AM

Attachments: FINAL SA Committee Meeting Notes Dec 2009.doc

SA Committee Meeting December 2009.ppt

FINAL SA Committee Meeting Action Items Dec 2009.doc

On behalf of Jim Woolford, thank you for your review of the meeting notes and action items from the Special Accounts Senior Management Committee meeting held Thursday, December 3, 2009.

Attached are final versions of the meeting notes, action items, and presentation. OSRTI will monitor the status of action items through monthly calls with your staff. OSRTI will also post these materials on its Special Accounts Intranet site at: http://intranet.epa.gov/osrti/topics/special-accounts.html

Again, thank you for your participation at the meeting! We welcome any suggestions or thoughts you have for the next meeting in June.

(See attached file: FINAL_SA Committee Meeting Notes_Dec 2009.doc)(See attached file: FINAL_SA Committee Meeting Action Items_Dec 2009.doc)(See attached file: SA Committee Meeting_December 2009.ppt)

Thanks,
Tracey Stewart
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